Guide to registration of ORCID via PURE

What is ORCID?
ORCID is a unique researcher ID that identifies you as a researcher. A researcher ID makes sure that your publications are related to you specifically - even if you have a name change or publish under different name variants. You can read more about ORCID at https://embraguides.kadk.dk/research

You can very easily create an ORCID ID at www.orcid.org or via PURE. If you do it in PURE, your PURE profile and your ORCID ID will be linked automatically.

This guide will show you how to create an ORCID ID via PURE and how you can link your existing ORCID ID to your profile in KADKs PURE-system.

Start at Step 1B if you have previously linked your ORCID ID to PURE (before 1 April 2019).

Step 1A: Creation and linking of ORCID to PURE
To create an ORCID via PURE, you first have to log in to PURE. Next, you follow these steps:

1. Go to http://research.kadk.dk and click Log in to Pure at the bottom of the page
2. Click on Edit profile

![Edit profile screen](image)

3. In the new window that opens click on Create or connect your ORCID ID

![Create or Connect your ORCID ID](image)

This link takes you to the ORCID website where you can generate your ORCID ID (if you do not have an existing ID) and/or authorize transfer of content (for instance publications) from PURE to your ORCID page.

4. Your ORCID has now been created. But it has not yet been linked to your PURE profile. This only happens when you click Save at the bottom of the window:

![Save ORCID](image)

You can now continue to Step 2, as you have already authorized your ORCID in PURE (Step 1B)
Step 1B: Authorize transfer of content to ORCID

If you have previously linked your ORCID ID to PURE (before 1 April 2019), you now have to authorize the automatic transfer of data from PURE to ORCID:

1. Go to http://research.kadk.dk and click Log in to Pure at the bottom of the page
2. Click on Authorise export of content to ORCID right below the green ORCID link:

3. Click on Proceed, and log in to ORCID with your e-mail and ORCID password (not your PURE login!)
4. Remember to Save to make sure your ORCID is linked to your PURE-profile:

Step 2: Editing of organizational affiliation in ORCID

Because we share our PURE system with Aarhus School of Architecture and Design School Kolding, it is not technically possible to transfer correct information about your employment from our Pure to ORCID. You must therefore manually add and update information about your employment at ORCID.

1. Log in to www.orcid.org
2. Click Add employment and fill out the form.
3. Verify that your employment is show correctly by clicking on View public version in the left menu.
Step 3: Adding personal e-mail to your ORCID profile

We highly recommended you to add a private e-mail address to your profile at ORCID.org. Otherwise, you will not be able to reuse your ORCID-id or access you ORCID-page once you leave KADK to work elsewhere.

1. Log in to www.orcid.org
2. Click the pen-icon next to Emails in the menu to the left:

3. Add one or more e-mail address(es), which you know you will have access to in the future, regardless of your current employment at KADK:

4. Click the Verify-link next to the added e-mail address:

5. Check your e-mail inbox (or maybe your spam folder) for an e-mail with a link to complete the process.
FAQ – Frequently asked questions

Question 1: Why is my ORCID profile empty when others visit my public ORCID page?

If you get the message "No public information available", you have to check the Visibility settings on your ORCID-profile.

It is important that you choose Everyone (green) under Visibility settings when you create your ORCID ID. Otherwise, you can only see your data on your public ORCID profile page.

If you have already created an ORCID, it is possible to change this under Account settings when you are logged in at www.orcid.org. It may also be necessary to use Bulk edit to change the visibility of publications already added to your ORCID profile.

Question 2: I've recently added content in Pure, but it doesn't show on my ORCID page. Why?

The Library staff have to validate publications in Pure before they are transferred to ORCID. If it is urgent, please contact the library at research@kadk.dk

Besides, our PURE system has been set up to transfer changes and new content once every 24 hours. You can do this yourself by clicking at Edit profile and then Transfer next to your ORCID ID:

You are always welcome to come by the library or contact us at biblioteket@aarch.dk if you have any questions or experience problems using PURE or ORCID.